

# DEPENDENT ELIGIBILITY VERIFICATION REQUIREMENTS

Eligible Dependent Type	Eligible Dependent Definition	Required Documentation for Proof of Eligibility
<b>Legal Spouse</b>	Legally married spouse as defined by State law	<ul style="list-style-type: none"> <li>• If married more than one year, please provide copy of the first two pages of the most recent Federal Tax Return with signature of Employee and Spouse (blackout financial information)**</li> <li>• If married less than one year, please provide copy of marriage certificate</li> </ul>
<b>State-Registered Domestic Partner</b>	Same-sex or opposite-sex domestic partner age 18 or older	<ul style="list-style-type: none"> <li>• California Certificate of Domestic Partnership issued by the California Secretary of State</li> </ul>
<b>Unregistered Domestic Partner</b>	Same-sex domestic partner age 18 or older who meet District requirements in their Declaration of Domestic Partnership	<ul style="list-style-type: none"> <li>• San Diego Unified School District Declaration of Domestic Partnership (including joint residence and financial interdependence documentation) and Domestic Partner Health Care Enrollment Statement</li> </ul>
<b>Biological Child</b>	Direct biological child (under age 26)	<ul style="list-style-type: none"> <li>• Government-issued Birth Certificate reflecting that the child is the Employee's child, or</li> <li>• A copy of the first two pages of the most recent Federal Tax Return tax return with signature of Employee listing child as dependent (blackout financial information) **</li> </ul>
<b>Step Child</b>	Direct biological child (under age 26) from a spouse/Domestic Partner's prior marriage	<ul style="list-style-type: none"> <li>• Government-issued Birth Certificate reflecting that the child is the Spouse/Domestic Partner's child, or</li> <li>• A copy of the first two pages of the most recent Federal Tax Return tax return with signature of Employee listing child as dependent (blackout financial information) **</li> </ul>
<b>Adopted Child</b>	Adopted child under age 26	<ul style="list-style-type: none"> <li>• Government-issued Adoption Order, AND government issued Birth Certificate, or</li> <li>• Foreign adoption approved by the INS or legal adoption documents from foreign country AND home government-issued Birth Certificate</li> </ul>
<b>Guardianship Child</b>	Persons under the age of 18 for whom you have legal guardianship	<ul style="list-style-type: none"> <li>• Court Order of Legal Guardianship, AND a copy of the first two pages of the most recent Federal Tax Return tax return with signature of Employee listing child as dependent (blackout financial information).** Excludes temporary guardianship orders.</li> </ul>
<b>Disabled Child</b>	Disabled child age 26 or older for whom you have the legal responsibility to care	<ul style="list-style-type: none"> <li>• Notice of disability determination from medical carrier prior to attaining age 26 AND child documentation (biological/step/adopted/guardianship), or</li> <li>• Notice of disability determination from the Social Security Administration prior to attaining age 26 AND child documentation (biological/step/adopted/guardianship)</li> </ul>

Dependents who do not meet the definitions as listed above are not eligible dependents

\*\* Copies of most recent Federal Tax Return must include the signed first two pages and be for the tax year prior to adding the dependents. This document provides proof of dependent eligibility only if your filing status is married (either jointly or separately).